

**Not To Be Filled Out By Applicant**

Applicant Name: \_\_\_\_\_

Project/Activity: \_\_\_\_\_

Address: \_\_\_\_\_

Amount of Funds Requested: \_\_\_\_\_

**I. MANDATORY EVALUATION FACTORS (THRESHOLD)**

A. Does the proposed project meet the basic CDBG eligibility for the National Objectives and/or an allowable activity(s) under the HOME Programs?

- YES - Proposal continues through processing.
- NO

- If NO, do not continue the evaluation, application is automatically rejected.

B. Are the proposed activities that the agency wishes to accomplish with CDBG and HOME funds consistent with the priorities of the City's Five-Year 2005-2010 Consolidated Planning Document and/or strategies of the Local Housing Assistance Plan?

- YES - Proposal continues through processing.
- NO

- If NO, do not continue the evaluation, application is automatically rejected.

C. Is the request for funding considered necessary and appropriate?

- YES - Proposal continues through processing.
- NO

- If NO, do not continue the evaluation, application is automatically rejected.

D. What is the agency's capacity to carry out the functions of the proposed program? Does the agency have adequate staff to implement the proposed program within state and/or federal mandates?

- YES - Proposal continues through processing.

**FY 2010-2011: Consolidated Action Plan - Applicant Ranking Criteria**

NO

- If NO, do not continue the evaluation, application is automatically rejected.

E. Was the application submitted complete? Did the applicant provide all the applicable information requested in the application for the proposed activity?

YES - Proposal continues through processing.

NO

- If NO, do not continue the evaluation, application is automatically rejected.

The City reserves the right to reject any application.

**II. IMPACT ON LOW INCOME PERSONS (All Applicants): (6 Points)**

**INCOME CERTIFICATION CHART**  
March 19, 2009

INCOME ELIGIBILITY LIMITS March 19, 2009				
Household Size	Median Income	50% Median (Very Low) Income	80% Median (Low) Income	120% Median Income
1 Person	41,400	\$ 20,700	\$ 33,150	\$ 49,680
2 Persons	47,400	23,700	37,900	56,880
3 Persons	53,300	26,650	42,600	63,960
4 Persons	59,200	29,600	47,350	71,040
5 Persons	63,900	31,950	51,150	76,680
6 Persons	68,700	34,350	54,950	82,440
7 Persons	73,400	36,700	58,700	88,080
8 Persons	78,100	39,050	62,500	93,720
GROSS (UNADJUSTED) MEDIAN HOUSEHOLD INCOME - \$59,200				

**FY 2010-2011: Consolidated Action Plan - Applicant Ranking Criteria**

- A. Evaluate the proposed proportion of low to moderate-income households or individuals (less than 80% of Area Median Income) of the total households or individuals to be assisted by the proposed program.

%	Points
50 to 59	1
60 to 69	2
70 to 79	3
80 to 89	4
90 to 95	5
96 to 100	6

**Total Points:**

**II. LINKAGE WITH EXISTING HOUSING OR ECONOMIC DEVELOPMENT PROJECT (Housing & Economic Development Applicants): (2 Points)**

Does the applicant's proposed program have a contractual agreement(s), collaboration(s) and/or partnership(s) with an existing housing or economic development project? **(2 points)**

**III. LEVERAGE OF OTHER FUNDS (All Applicants): (5 Points)**

Evaluate on the basis of committed/awarded funds only. Does the applicant include a copy of executed agreement(s) and/or award letter(s)? Percentages refer to proportion of City Consolidated Action Plan funds requested to the total program budget.

% City Funds Requested	Points
1 to 10	5
11 to 30	4
31 to 50	3
51 to 70	2
71 to 90	1
91 to 100	0

**Total Points:**

**IV. FAIR HOUSING: (4 points)**

- Does the proposed program aid in efforts to affirmatively further fair housing? **(Maximum 4 points)**
  - Applicant is an existing Fair Housing Education Provider, included an assurance on their letterhead to affirmatively further fair housing, and described past and proposed efforts to affirmative further fair housing = **4 points**

**FY 2010-2011: Consolidated Action Plan - Applicant Ranking Criteria**

**V. PRIOR PERFORMANCE (For Prior City - CPD Funded Agencies):**

1. Did the applicant fail to meet program goals under a previous funding request? **(Minus 5 Points)**

**VI. RATING OF AGENCY AS SERVICE PROVIDER: (24 Points)**

1. Does the information presented in the application demonstrate a clear and documented need for the proposed activity/program? **(2 Points)**
2. Does the application describe the services and/or resources presently in place for addressing the problem? **(2 Points)**
3. Does the applicant clearly articulate the identified needs and significant target population? **(2 Points)**
4. Does the applicant explain the relationship between the proposed service, the population to be served and the linkage to the projects identified as essential for community development? **(2 Points)**
5. Is the facility properly licensed to provide these services to the proposed target population? **(2 Points)**
6. Are the proposed services to be provided measurable? Does the applicant describe its measurements tools and time-frames? **(2 Points)**
7. Are the objectives specific, time-related, realistic and measurable? Does the applicant articulate the intended result of the proposed program? **(2 Points)**
8. Is there a direct and identifiable relationship between program services and outcome measures? **(2 Points)**
9. Is professional expertise and experience documented through certification, educational attainment and/or past performance? **(2 Points)**
10. Is there a satisfactory record of the agency providing the proposed type of service to the intended target population? **(2 Points)**
11. Does the agency have the documented financial and administrative capability, internal controls and resources to successfully support the proposed services and maintain necessary records? **(2 points)**
12. Are there additional documented committed/awarded resources available for this proposed program? **(2 points)**

**VII. NEIGHBORHOOD REVITALIZATION STRATEGY: (Maximum 4 Bonus Points)**

Does the proposed project address activities that are contained in the City's Neighborhood Revitalization Strategy for North & South Greenwood?

**FY 2010-2011: Consolidated Action Plan - Applicant Ranking Criteria**

- Eliminate the poor conditions of structures in the strategy areas
- Remediate low-level contaminated sites
- Reverse declining property values
- Expand business opportunities
- Create new investment opportunities
- Increase new job training and placement opportunities
- Reduce the unemployment rate
- Empower neighborhood residents to eliminate crime
- Strengthen coordination of community organizations in the redevelopment effort

1. ALL of the Neighborhood Revitalization Strategies..... 4 points
2. Five (5) or more ..... 3 points
3. Three (3) or more..... 2 points
4. At least One (1) ..... 1 point

**VIII. FIVE YEAR CONSOLIDATED PLANNING DOCUMENT STRATEGY/PRIORITIES  
(Maximum 3 Bonus Points)**

Does the proposed project address activities that are considered the “highest” priorities the Consolidated Planning Document (CPD) strategies and goals?

Please explain how your agency addresses any of the strategies listed in the City’s Five Year Consolidated Plan. The strategies are listed below:

- Promote better livable opportunities in the Neighborhood Revitalization Strategy Area
- Promote affordable housing for renters, homebuyers, and/or renters
- Promote efforts to end chronic homelessness
- Provide outreach and housing opportunities for homeless individuals and families
- Provide assistance to victims of domestic violence
- Promote economic opportunities for low to moderate individuals
- Provide assistance to the elderly, persons with disabilities, and persons with HIV/AIDS
- Develop needed community centers and other public facility projects in the neighborhood strategy areas
- Promote efforts to reduce lead poisoning in children
- Promote opportunities to end poverty (job training, employability skills, educational attainment, and other related activities)
- Promote opportunities to assist public housing residents to become self-sufficient
- Promote opportunities for individuals to reduce their dependency on alcohol and drugs
- Promote fair housing opportunities.

1. Five (5) or more ..... 3 points
2. Three (3) or more..... 2 points
3. At least One (1)..... 1 point