

Mission

The mission of the City Attorney's Office is to provide timely, cost-efficient, quality services and advice to support the City Council, the City Manager, and the City departments, boards and agencies in fulfilling their missions and goals; and to advance, advocate and safeguard the interests of the City within the bounds of the law.

Program Description

The City Attorney's Office provides timely, cost-efficient, quality services and advice to support the City Council, the City Manager, and all city departments, boards and agencies in fulfilling their missions and goals; and to advance, advocate and safeguard the interests of the city within the bounds of the law.

- ❖ **Litigation** - Handles the defense of lawsuits against the City and the prosecution of city lawsuits against others. Also included in this function are matters involving land use/zoning, code violations, employee issues and civil forfeitures.
- ❖ **Transactional** - Assist departments in drafting or reviewing agreements and contracts, real estate transactions, and purchasing issues and procedures.
- ❖ **Legislation** - Drafts or assists city staff in drafting ordinances and resolutions and performs any research associated therewith.
- ❖ **Legal Advice** - Advises city staff on all legal issues including city code and state statute interpretation, employee matters, police advice and training, and general legal questions.

Program Summary					
	<i>Actual</i> 2001/02	<i>Actual</i> 2002/03	<i>Budget</i> 2003/04	<i>Budget</i> 2004/05	<i>%</i> <i>Change</i>
Personnel	808,741	836,172	895,840	941,560	5.1%
Operating	342,433	307,828	374,070	382,470	2.2%
Internal Services	105,803	116,568	112,820	106,880	-5.3%
Capital	16,804	-	20,000	20,000	0.0%
Total	1,273,781	1,260,568	1,402,730	1,450,910	3.4%
Department Full-Time Equivalent Positions	11.5	11.5	11.7	11.7	

Program Highlights

- ❖ The City Attorney's Office is supported by 11.7 full-time equivalent positions, the same as the 2003/2004 budget.
- ❖ The 5.1% increase reflected in personnel services is partially due to additional salary increases for several staff members that received advanced degrees and/or certifications.
- ❖ Outside professional services in the amount of \$275,000 is budgeted in the City Attorney's Office at the same level of funding as the 2003/04 budget. This includes funding for the support of outside counsel, expert witnesses, legal research, and court reporter services.
- ❖ There have been no other significant changes in the City Attorney's Office in this fiscal year. The City Attorney's Office 2004/05 budget reflects a net increase of 3.4% from the previous year's budget.