

**PLANNING DEPARTMENT
100 S. MYRTLE AVE., 2ND FLOOR
CLEARWATER, FLORIDA 33756
PHONE (727)-562-4567 FAX (727) 562-4865**

**TEMPORARY USE
APPLICATION/LETTER OF INTENT**

Temporary uses may be permitted on appropriately zoned properties. Approval is subject to a determination that the proposed temporary use will have sufficient parking and will not have a significant negative impact on surrounding uses of property. Please complete the application below for a prompt review of your request by the Planning and Development Services staff:

DATE:		APPLICATION NO: TMP2008 -
PROPERTY OWNER:		
NAME:		
ADDRESS:		
CITY/STATE/ZIP:		PHONE: ()
BUSINESS NAME		APPLICANT
NAME:		NAME:
ADDRESS:		
CITY/STATE/ZIP:		PHONE: ()
ADDRESS OF PROPERTY WHERE TEMPORARY USE WILL BE HELD:		
DESCRIPTION OF PROPOSED TEMPORARY USE:		
START DATE:		FINISH DATE:
SITE PLAN REQUIRED: A site plan indicating location of the temporary sales/display use, parking spaces, aisles, restroom facilities, trash disposal facilities, and signs.		
SIGNS: Are signs proposed? Maximum one freestanding or attached sign per right-of-way. Maximum 12 sq. ft. sign per street frontage.		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
TEMPORARY BUILDINGS OR TENTS: Are temporary buildings or tents proposed?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

Signature of Property Owner or Authorized Agent of Temporary Business	
	Date
I will obtain the proper Occupational License(s) required for the above-proposed Temporary Use and I agree to comply with the requirements contained in Community Development Code Section 3-2103, "Temporary Uses" and "Sign".	

TEMPORARY USE STANDARDS (Section 3-2103)

All temporary uses shall comply with the following standards:

- The temporary use will not create hazardous vehicular or pedestrian traffic conditions;
- The design and installation of all practicable temporary traffic control devices including signage to minimize traffic congestion;
- Adequate sanitary facilities, utility, drainage, refuse management, emergency services and access, and similar necessary facilities and services will be available to serve employees, patrons or participants;
- Where a tent or similar structure is to be used, such structure shall:
 - Comply with the requirements of the fire marshal;
 - Provide the city with a certificate of insurance to cover the liability of the applicant or sponsor
 - Demonstrate that the tent is flame resistant by providing a certificate of flame resistance or other assurance that the structure has been properly treated with flame retarder and has been maintained as such
- Signage related to the temporary use shall not exceed 12 square feet of sign face area and no more than one sign face per street frontage shall be permitted. Signs shall be made of treated wood or other durable material. Sign copy shall not be spray-painted;
- All temporary uses shall comply with the following additional conditions or requirements:

TEMPORARY SIGNAGE REQUIREMENTS (Section 3-1803)

The following are types of Prohibited Signage:

- Balloons
- Signs that move, revolve, twirl, rotate, flash, including animated signs, multi-prism sign, floodlights and beacon lights
- Flags in excess of three property
- Streamers or Pennants
- Signs that emit sound, vapor, smoke, odor, particles or gaseous matter
- Sandwich board signs
- Signs located on or in street rights of way
- Portable signs
- Vehicle signs and portable trailer signs
- Cold air inflatables
- Signs attached to any tree or vegetation
- Signs displayed by a person either on a public right-of-way or visible from a public right-of-way
- Three dimensional objects used as signs

FOR OFFICIAL USE ONLY

TYPE OF USE: _____

Number of events available:	Number of events proposed:	Credit events remaining:
Number of days available:	Number of days proposed:	Credit days remaining:

COMMUNITY RESPONSE REVIEW REQUIRED:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approved by: _____		Date: _____
TRAFFIC ENGINEERING REVIEW REQUIRED:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approved by: _____		Date: _____
POLICE REVIEW REQUIRED:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approved by: _____		Date: _____
FIRE REVIEW REQUIRED:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approved by: _____		Date: _____
ZONING REVIEW REQUIRED:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approved by: _____		Date: _____

