

# OFFICIAL FORM FOR SUBMITTING PLAT FOR APPROVAL TO THE CITY COUNCIL

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*\$300.00 final plat processing fee per city code of ordinances, appendix "A", section VIII (3)(f)  
payable to "The City of Clearwater"*

*All required information must be delivered to the:*

*City of Clearwater  
Public Works Administration / Engineering  
100 S. Myrtle Ave., Room #220  
Clearwater, FL 33756*

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## REQUEST FOR APPROVAL OF SUBDIVISION PLAT AND AGREEMENT TO INSTALL IMPROVEMENTS, ETC.

CLEARWATER, FLORIDA

DATE:

TO: City of Clearwater, Florida  
City Hall  
Clearwater, Florida

1. \_\_\_\_\_, *(Owner's Name)*  
of the following described property:

and represent that all taxes have been paid on such property and that the property is free  
and clear of all encumbrances except *(list in details)*:

*(All lien holders must join in signing plat and in signing this letter)*

2. Herewith is submitted a proposed plat (*must be copy of proposed final plat completed except for signatures*) of such property as a subdivision located within or adjacent to the City thereof, to be known as:

and respectfully request that such plat be approved by:

- (a) Development Review Committee
- (b) The City Council as required by the Charter and Ordinances of the City

3. And as an inducement for the procurement of such approval \_\_\_\_\_,   
 *(Name of individual or corporation)*

and \_\_\_\_\_ heirs, executors, successors, legal representatives and assigns, do hereby covenant and agree with the City of Clearwater that \_\_\_\_\_ will construct, erect and install within such subdivision, within a period of 365 days from the date of such approval by the City Council, the Subdivision improvements as described in the required by Chapter 133, Clearwater Code of Ordinances. All improvements are to be approved by the City Engineer (*If any of the following are already installed, so note, or if it does not apply, indicate as N/A*) :

- A. STREETS: \_\_\_\_\_
- B. CURBS AND GUTTERS: \_\_\_\_\_
- C. SIDEWALKS: \_\_\_\_\_
- D. PARKWAYS: \_\_\_\_\_
- E. EASEMENTS: \_\_\_\_\_
- F. SANITARY SEWERS: \_\_\_\_\_
- G. STORM SEWERS & DRAINAGE: \_\_\_\_\_
- H. UTILITY LINES: \_\_\_\_\_
- I. RIGHTS-OF-WAY: \_\_\_\_\_
- J. STREET LIGHTS & STREET NAME SIGNS: \_\_\_\_\_

***Letters A-J: Write/Type: N/A (NONE); ALREADY EXISTING; PER PLAT (AS SHOWN); IMPROVEMENT; PRIVATE; \$?,?? (DOLLAR VALUE)***

4. In order to secure compliance by the undersigned with the covenants and agreements, set forth herein and within the time limit given above, there is hereby handed to you a performance surely bond or bank escrow account in the sum of \_\_\_\_\_ .

***(For improvements write total value for performance bond. Need to submit an Engineer's estimate signed and sealed for the improvements)***

The estimated cost of the subdivision improvements as prepared by a Florida Professional Engineer and approved by the City Engineer. IN WITNESS WHEREOF, \_\_\_\_\_ have hereunto set \_\_\_\_\_ and affixed

***(Corporation Name, if Applicable)*** seal(s), this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ .

INDIVIDUAL EXECUTING THIS  
DOCUMENT OR AN OFFICER OF THE  
CORPORATION:

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Printed Name)*

*(Corporation Seal)*

SIGNED, SEALED AND DELIVERED IN  
THE PRESENCE:

\_\_\_\_\_  
*(Witness Signature)*

***(If Corporation & No Corporate Seal, then two Witnesses needed)***

\_\_\_\_\_  
*(Printed Name of Witness)*

***(Note: Notary cannot be a Witness)***

\_\_\_\_\_  
*(Witness Signature)*

\_\_\_\_\_  
*(Printed Name of Witness)*

**STATE OF FLORIDA**

**COUNTY OF PINELLAS**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_ by \_\_\_\_\_ *(Name  
of Individual executing this document or an Officer of the Corporation)*

who is personally known to me or who has produced \_\_\_\_\_ as identification

and who  did  did not take an oath.

\_\_\_\_\_  
*(Signature of person taking Acknowledgement)*

\_\_\_\_\_  
*(Type/Print/Stamp Name of Acknowledgement)*

\_\_\_\_\_  
*(Title of Rank and Serial No. if any)*

**AFFIDAVIT**

**STATE OF FLORIDA )**

**) SS**

**COUNTY OF PINELLAS )**

Before me, the undersigned authority, personally appeared

\_\_\_\_\_, who on oath deposes and says:

1. \_\_\_\_\_ (*Identity of person and authority to act*)
2. That \_\_\_\_\_ is the developer of a project located at:  
\_\_\_\_\_.
3. That the following required improvements for  
\_\_\_\_\_ (*Name of Project*)  
has been constructed, namely, \_\_\_\_\_ and  
that a performance bond has been provided for \_\_\_\_\_.
4. That such improvements have been inspected and approved by  
\_\_\_\_\_ (*City Representative*)  
and that approval was given on \_\_\_\_\_. (*Date*)
5. That \_\_\_\_\_ will accept full responsibility for all  
workmanship and materials utilized in completing the improvements identified above  
located on \_\_\_\_\_ (*Name and Development*)  
for one year from approval date, and will likewise warrant any bonded improvements for  
a period of one year following its approved completion date.

Further affiant sayeth naught

\_\_\_\_\_  
(*Signature of Affiant*)

**STATE OF FLORIDA**

**COUNTY OF PINELLAS**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by \_\_\_\_\_ who is personally known to me or who has produced \_\_\_\_\_ as identification and who  did  did not take an oath.

\_\_\_\_\_ *(Signature of person taking Acknowledgement)*

\_\_\_\_\_ *(Type/Print/Stamp Name of Acknowledgement)*

\_\_\_\_\_ *(Title of Rank and Serial No., if any)*